

Scouting Purdue

Constitution

Purdue University-West Lafayette, IN

Revision by Zachary Kirkeby and Camille Jorenby (2023-2024)

Revision by Gahn Mungarndee and Joshua Zapata (2024-2025)

Revision by Joshua Zapata, Leo Sun, and Taylor Miller (2025-2026)

Table of Contents

Table of Contents.....	1
Article I. Name.....	2
Section 1. Name.....	2
Article II. Purpose.....	2
Section 1. Mission.....	2
Section 2. Vision.....	2
Section 3. The Scout Oath.....	2
Section 4. The Scout Law.....	2
Article III. Membership.....	2
Section 1. Non-Discrimination.....	2
Section 2. Membership Types.....	2
Section 3. Associate Membership.....	3
Section 4. Active Membership.....	3
Section 5. Advisor Membership.....	3
Section 6. Hardship Cases.....	4
Section 7. Revocation of Membership.....	4
Article IV. Officers.....	4
Section 1. Elected Officers.....	4
Section 2. Order of Succession.....	5
Section 3. Eligibility.....	5
Section 4. Duties of Officers.....	5
Section 5. Removal From Office.....	7
Article V. Governance.....	7
Section 1. Rules.....	7
Section 2. Meetings.....	8
Section 3. Constitutional Amendments.....	8
Section 4. Venturing Crew.....	9
Article VI. Dissolution.....	9
Section 1. Dissolution of the Organization.....	9
Section 2. Dissolution of the Venturing Crew.....	10
Section 3. Property and Unspent Funds.....	10
Signatures of President, Advisor, and Representative.....	11

Article I. Name

Section 1. Name

1. The name of this organization is Scouting Purdue. This organization was formerly known as the Purdue Eagle Scout Association prior to Fall 2025.

Article II. Purpose

Section 1. Mission

1. The purpose of this organization is to foster a fellowship-based service organization dedicated to serving others and promoting the timeless values of Scouting America, formerly known as the Boy Scouts of America.

Section 2. Vision

1. The vision of Scouting Purdue is to create community and connection for undergraduate students, graduate students, faculty, staff, alumni, and community members, united by the shared experience and values of Scouting, to leave cheerful service and lasting fellowship in the communities we serve and beyond.

Section 3. The Scout Oath

1. On my honor I will do my best to do my duty to God and my country and to obey the Scout Law; to help other people at all times; to keep myself physically strong, mentally awake, and morally straight.

Section 4. The Scout Law

1. A Scout is Trustworthy, Loyal, Helpful, Friendly, Courteous, Kind, Obedient, Cheerful, Thrifty, Brave, Clean, and Reverent.

Article III. Membership

Section 1. Non-Discrimination

1. Membership and participation are free from discrimination on the basis of race, religion, color, sex, age, national origin or ancestry, genetic information, marital status, parental status, sexual orientation, gender identity and expression, disability, or status as a veteran.

Section 2. Membership Types

1. All undergraduate students, graduate students, faculty, staff, alumni, and community members are eligible to participate in this organization.
2. The membership types of this organization are Associate membership, Active membership, and Advisor membership.

Section 3. Associate Membership

1. Associate membership is conferred upon for a period of the current academic year by having completed the membership form provided by the Vice President of Membership.
2. Associate membership is not restricted, and anyone eligible to join the club can be an associate member.
3. Rights and Responsibilities:
 - a. Is not subject to membership dues.
 - b. Does not include the right to vote or the right to hold office.
 - c. May attend all meetings and events and purchase items.
 - d. Will not receive subsidized rates.

Section 4. Active Membership

1. Active membership is conferred upon for a period of the current academic year by having completed the membership form provided by the Vice President of Membership and having paid membership dues determined by the Vice President of Administration & Treasurer.
2. Active membership is restricted to undergraduate and graduate students, faculty, and staff at Purdue University-West Lafayette.
3. Rights and Responsibilities:
 - a. Is subject to membership dues.
 - b. Only current Purdue University-West Lafayette undergraduate students and graduate students may vote or may hold office if eligible.
 - c. May attend all meetings and events and purchase items.
 - d. Receive subsidized rates.

Section 5. Advisor Membership

1. Advisor membership is conferred upon with no period limit by a majority vote of the Executive Board.
2. One person in the organization must be a full-time faculty or staff member at Purdue University–West Lafayette and must act as the Primary Advisor.
3. Additional advisors may exist beyond the Primary Advisor and will be known as Associate Advisors.
4. Rights and Responsibilities:

- a. Is not subject to membership dues.
- b. Does not include the right to vote or the right to hold office.
- c. May attend all meetings and events and purchase items.
- d. Receive subsidized rates.
- e. Guide the organization in the spirit of the Scout Oath and Law.
- f. Report any findings, suggestions, and/or comments to the Executive Board
- g. Follow all rules and regulations of the Student Activities Organization, Purdue University, and of this organization.
- h. The Primary Advisor must serve as the Crew Advisor if a Venturing crew exists.

Section 6. Hardship Cases

1. In case of extreme hardship, a board consisting of the Vice President of Administration & Treasurer, Vice President of Membership, and the Primary Advisor, in agreement, may excuse an individual from Article III Section 4-2-a.
2. In the event that a board member presents a hardship case, the President will take their place on the board.

Section 7. Revocation of Membership

1. Any member may have their membership revoked.
2. Any current Purdue University-West Lafayette undergraduate student and graduate student may initiate proceedings to revoke membership of an individual to the President and the Primary Advisor, or solely the Primary Advisor or if the petition is against the President, or the Executive Board if the petition is against the Primary Advisor.
3. The first petition will result in a written or verbal warning discussing the matter to the member in question.
4. If a second petition is made, the member in question will be issued a written warning letter and given the opportunity to verbally argue their case at a meeting with the Executive Board and Primary Advisor. After which, a vote will be taken by the Executive Board at least one week following the meeting to allow further consultation with the Primary Advisor to revoke membership, requiring a two-thirds vote to revoke.

Article IV. Officers

Section 1. Elected Officers

1. The Officers to be elected are President, Vice President of Administration & Treasurer, Vice President of Program, Vice President of Membership, and Vice President of

Communications.

2. To operate, the club must at minimum have filled the roles of the President and the Vice President of Administration as well as have a Primary Advisor. These three positions together are to be members of the Key 3.
3. All elected Officers are to be members of the Executive Board.
4. All elected Officers must be physically present at Purdue University-West Lafayette campus for the full academic year in order to be on the Executive Board.

Section 2. Order of Succession

1. The order of succession is President, Vice President of Administration & Treasurer, Vice President of Program, Vice President of Membership, and Vice President of Communications.
2. Should there be no Officers or functioning Executive Board, the Primary Advisor will take temporary responsibility and immediately start the election process.

Section 3. Eligibility

1. Only Active members not expected to be on academic notice the following semester may run for or hold office.
2. A person can hold the same elected office position for a maximum of two years.

Section 4. Duties of Officers

1. The President will:
 - a. Guide the organization direction and goals.
 - b. Act as the representative of the organization to the university and general public.
 - c. Help represent the organization to Scouting councils.
 - d. Navigate coordination, guidance, and motivation of the Vice Presidents and any other appointed members in assigned tasks and conduct meetings with them as needed.
 - e. Work with the Vice Presidents to create and assign unelected leadership roles for committees or task forces to accomplish their goals.
 - f. Arrange and lead regular meetings of the Executive Board.
 - g. Schedule and lead organization general meetings.
 - h. Hold consistent communication with the Primary Advisor.
 - i. Engage the Primary Advisor regularly to ensure alignment.
 - j. Review Officer and Advisor responsibilities periodically.

- k. Ensure the requirements of SAO are met to serve as President.
 - l. Appoint and supervise up to two Junior Advisors.
2. The Vice President of Administration will:
- a. Join the Executive Board as the organization Treasurer.
 - b. Organize semesterly budgets and propose membership dues for organization approval.
 - c. Supervise and lead all fundraising efforts, including Giving Tuesday and Purdue Day of Giving.
 - d. Help maintain consistency across financial reporting and documentation.
 - e. Write minutes at Executive Board meetings and general meetings.
 - f. Act as keeper of the organization's policies, bylaws, and constitution.
 - g. Safeguard all organization records including awards, rosters, and account credentials.
 - h. Honor additional duties as assigned by the President.
 - i. Evaluate recordkeeping practices and recommend improvements as needed.
 - j. Report updates and concerns to the Executive Board when appropriate.
 - k. Ensure SAO requirements are met to serve as Treasurer.
 - l. Keep accounts, deposit the organization's funds, and make expenditures in a manner approved by the Business Office for Student Organizations.
 - m. Manage the office space and/or storage facilities.
 - n. Appoint and supervise the administration committee and administration directors.
 - o. Supervise the creation of merchandise.
3. The Vice President of Program will:
- a. Supervise planning and execution of service projects and overnight events.
 - b. Appoint and supervise the program committee and program directors.
 - c. Train elected and appointed members on program-related procedures.
 - d. Perform any other duties as assigned by the President.
4. The Vice President of Membership will:
- a. Plan and lead the organization's recruiting efforts.
 - b. Supervise planning and execution of membership events.
 - c. Appoint and supervise the membership committee and membership directors.
 - d. Collect data on all registered members.
 - e. Plan and lead the organization's alumni relation outreach efforts.
 - f. Develop and maintain traditions, customs, and organization facts.
 - g. Perform any other duties as assigned by the President.

5. The Vice President of Communications will:
 - a. Act as the organization historian or delegate responsibilities to another person.
 - b. Maintain an online presence, including a website and social media accounts.
 - c. Maintain and periodically publish a newsletter of organization happenings.
 - d. Periodically submit articles about the organization and its events to council and national Scouting news outlets and local news outlets.
 - e. Plan and lead the organization's marketing and branding efforts.
 - f. Appoint and supervise the communications committee and communications directors.
 - g. Create and publish an annual report of organization activities, news, and facts.
 - h. Handle outreach and communication for public fundraising efforts, including Purdue Day of Giving and Giving Tuesday.
 - i. Perform any other duties as assigned by the President.

Section 5. Removal From Office

1. Any current Purdue University-West Lafayette undergraduate student and graduate student may initiate proceedings to remove a member from office by submitting a petition to the President and the Primary Advisor, or solely the Primary Advisor if the petition is against the President.
2. The first petition will be a written or verbal warning discussing the matter to the officer in question.
3. If a second petition is made, the officer in question will be issued a written warning letter and given the opportunity to verbally argue their case at a meeting with the Executive Board and Primary Advisor. After which, a vote will be taken by the Executive Board at least one week following the meeting to allow further consultation with the Primary Advisor; and SAO if necessary, to remove the officer in question, requiring a two-thirds vote for removal. If SAO is deemed necessary for this process, due to cases such as excessive bullying, harassment, etc., the time frame for the removal of the officer in question is up to the discretion of SAO.

Article V. Governance

Section 1. Rules

1. The order of precedence of rules is:
 - a. Federal, state and local laws.
 - b. Rules and regulations of Purdue University.
 - c. Organization Constitution.
 - d. Organization Bylaws.

- e. Robert's Rules of Order.
2. Quorum is set as two-third of Active members in attendance at the beginning of a meeting unless otherwise stated in this document.
 3. The rules for elections are:
 - a. Elections will occur in the middle of the Spring semester except in cases of vacancy, which should occur within one month of vacancy.
 - b. The President, or acting President, will act as the chair;
 - c. The Chair will publish a sign-up form for self-nominations one month prior to the elections.
 - d. Positions are elected in the order of succession.
 - e. For an uncontested position, each candidate will have 2 minutes for a speech, 2 minutes for answering questions from the organization body, and 2 minutes for the organization body to deliberate.
 - f. For a contested position, each candidate will have 4 minutes for a speech, 4 minutes for answering questions from the organization body, and 4 minutes for the organization body to deliberate.
 - g. The chair will follow Robert's Rules of Order in voting procedure and in determining the election outcome.
 - h. Bribes of any kind are not allowed in elections.

Section 2. Meetings

1. The President will call general meetings of the organization body at a minimum of seven times per Fall and Spring semester to inform the members of important information and to engage in fellowship.
2. The President will call Executive Board meetings at a minimum of seven times per Fall and Spring semester during the academic year to plan organization events and update Executive Board members on current initiatives.
3. The President may call ad-hoc meetings.
4. Any and all meetings shall be announced at least one week in advance to the organization body unless circumstances require a meeting in short notice at the discretion of the Executive Board.

Section 3. Constitutional Amendments

1. Any member may propose a constitutional amendment by submitting in writing to the Vice President of Administration & Treasurer.

2. The Vice President of Administration & Treasurer will compile a list of constitutional amendments for consideration and publish the list at least one week in advance of the last general meeting of each semester.
3. After advice from the Primary Advisor, a two-thirds vote of each amendment is required to amend the Constitution, occurring at the last general meeting of each semester.

Section 4. Venturing Crew

1. A Venturing Crew may be established at Purdue University-West Lafayette.
2. Members of any membership type may join the crew with approval from the Executive Board.
3. If a Venturing Crew is established, the following rules must be obeyed:
 - a. The Executive Board will be registered members of the crew.
 - b. The organization will retain full ownership of all assets and property used by or donated to the crew.
 - c. The Primary Advisor will act as the Crew Advisor.
 - d. Expenses for the crew such as, but not limited to, registration fees, unit charter fees, and council fees will be paid for by the council or by an approved organization budget created by the Vice President of Administration & Treasurer.
 - e. If sufficient funding is not established by the council or an approved organization budget, the crew will end all operations.

Article VI. Dissolution

Section 1. Dissolution of the Organization

1. Any current Purdue University-West Lafayette undergraduate student or graduate student may initiate proceedings to dissolve the organization by submitting a petition to the President and the Primary Advisor.
2. The member filing the petition will be given the opportunity to verbally argue their case at a meeting with the Executive Board and Primary Advisor and an improvement plan addressing the responsibilities and behavior of the organization may be established.
3. If a second petition is made, a one week notice will be made to the organization body after receipt of the second petition and one week prior to the last general meeting of the semester. A vote to dissolve the organization will be taken at the last general meeting of the semester, requiring a two-thirds vote of all registered Active members to dissolve.

Section 2. Dissolution of the Venturing Crew

1. Any current Purdue University-West Lafayette undergraduate student, graduate student, or member of the established organization Venturing Crew may initiate proceedings to dissolve the crew by submitting a petition to the President and the Primary Advisor.
2. The member filing the petition will be given the opportunity to verbally argue their case at a meeting with the Executive Board and Primary Advisor and an improvement plan addressing the responsibilities and behavior of the crew may be established.
3. If a second petition is made, a one week notice will be made to the registered crew members after receipt of the second petition. A vote to dissolve the crew will be taken at a meeting of all registered crew members no more than two weeks following the second petition, requiring a two-thirds vote of all registered crew members to dissolve.

Section 3. Property and Unspent Funds

1. Should dissolution of the organization occur, all organization property will be gifted under contract to Sagamore Council of Boy Scouts Of America Inc., an Indiana Domestic Nonprofit Corporation, located at Post Office Box 865, 518 N. Main Street, Kokomo, IN, 46903-0865, USA for safekeeping should a registered Purdue University-West Lafayette Student Organization for Scouting alumni be reestablished and for use in supporting local Scouting activities.
2. Should dissolution of the organization occur, all unspent organization funds will also be gifted to Sagamore Council of Boy Scouts Of America Inc. to be used for supporting local Scouting activities.
3. If Sagamore Council of Boy Scouts Of America Inc. no longer exists or no longer covers Purdue University-West Lafayette, then the gifts will go to the active chartered Scouting America council covering Purdue University-West Lafayette instead.